



SOLUTION MANAGEMENT

Time Capture Features Guide

Barcode, Touch Screen and Mouse/Keyboard compatible

Time Entry for Attendance, Job and Production Times



Time Capture is ideal for collecting real time labour data from the factory floor. This efficient method of shop floor data collection provides accurate job cost monitoring and profit reporting.

Time Capture

10:37:45 a.m.

Back

Jane Steel

Start Break

Start Job

Start Assembly

Clocked in at 10:19 a.m.

Clock Out

View Previous Work

Order	Task or Step	Status	Description	Time Rem.
WO200023	Assembly	Started 10:37 a.m.	1800-2191: Front Wheel and Steering Assembly	44:43

Detail

Notes

ActionLog

Refresh

Page 1 of 1

Order Number	Labour Code	Non-Charge	Time Allocated	Task or Step	Rate Scale	Status	Time Used
WO200023	LAB-GENERAL	Chargeable	45 hours	Assembly	STD	In progress since 10:37 a.m. Monday	16 minutes

Enter

Cancel

TIME CAPTURE

Time Capture

Jane Steel

Start Break

Clock In

Clock Out

View Previous Work

Order	Task or Step	Status
WO200023	Assembly	On Hold

Attendance

Description	Time Rem.
1800-2191: Front Wheel and Steering Assembly	44:41

Job Time Remaining

“Quick, easy and accurate way to track and record labour”

Glyn Hammond

C-Quip Company

Accountant

Core Features:

- Record attendance start and end times ✓
- Automatic or manual lunch break deductions ✓
- No more manual entry for your attendance records ✓
- No more time wasted decoding handwriting ✓
- No more manually editing lunch break times ✓
- Jobs can be pre-assigned by supervisors ✓
- Record time for jobs by task and labour code ✓
- Time tracking against machines ✓
- Ostendo compatible ✓

User Options:

- Mouse and keyboard for the office environment ✓
- Barcode scanner for the shop floor ✓
- Touch screen for sanitised environments, such as in the food industry ✓

Payroll:

- Files can be exported for most payroll systems ✓
- Comes with standard reports to help you measure and improve your labour efficiency ✓

The image displays three screenshots of the TIME CAPTURE software interface. The top screenshot shows a task assignment screen with columns for Task, Assigned / Approval, Employee, and Status. It lists 'Assembly' as a task assigned to 'Jane Steel' with a status of 'Accepted'. The middle screenshot shows the 'Assign Staff' screen with buttons for 'Start Break', 'Start Job', 'Clock Out', and 'View Previous Work'. It also displays a table with columns for Task or Step, Status, and Description, showing 'Assembly' as 'On Hold' for '1800-2191: Front Wheel and S Assembly'. The bottom screenshot shows the 'Manual Breaks' screen with a large 'On Break' button and a 'Return from Break' button. Below this, there are two barcode scanning options: '@STARTJOB' and '@STARTBREAK'.

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